Montgomery County Health Department

Your partner for a healthy community

Dear Food Vendor,

Thank you for your interest in setting up a temporary food booth in Montgomery County. All temporary food booths are required to meet the Temporary Food Service Guidelines. A permit application and list of foods to be offered for sale must be submitted prior to approval of the permit. The permit fee is $60 for 1-3 days, $90 for 4-7 days, and $125 for 8-14 days. Non-profit organizations that can show verification of tax-exempt status pay no fee.

Concession stands preparing only popcorn or roasted/steamed nuts in the shell are not required to obtain a permit. However, a permit is required for preparation of drinks, such as lemon shake-ups and/or Hawaiian ice. **Home prepared foods are not allowed to be served to the public.**

You will need the following items:

- Metal stem thermometer
- Thermometers for refrigerator and freezer units
- For hand washing- 5 gallon bucket with spigot, catch basin, hand soap & paper towels
- Water
- Dish detergent and sanitizer (bleach)
- 4 dish pans or buckets – 3 for dishes (wash, rinse, sanitize) & 1 for wiping cloths
- Ice scoop
- Trash can
- Hair restraints (hairnet, hat or scarf)
- No bare hand contact with ready-to-eat food. Must use gloves, tongs, deli tissue, spatulas, forks or other dispensing equipment.

Please fill out the food registration form (with method of storage), provide a copy of tax-exempt statement (if applicable), and check or money order to the Montgomery County Health Department. If you have an approved Statewide Mobile Food Unit, please include a copy of the permit.

If you have any questions, please call the Environmental Administrative office at **(859)-497-2413** for more information.